**The A-Team**

Movie Database

**Minutes** for the Professional Development *Movie Database* meeting held on 31st March at 12pm.

**In attendance**: Faizaan, Daniel, Liam, Syed, Amin

**Apologies**: Yonis, Anwar

**Goal**: Begin main structure of the website.

## Meeting Review for Work done between current and last meeting

*Summarise the main discussion here, noting any decisions that were made and the rationale behind those decisions.*

### Actions Arising

|  |  |  |
| --- | --- | --- |
| **Action** | **Person Responsible** | **Deadline** |
| **Everyone has come in completing all the tasks they were asked** | **All members in attendance** |  |
| **This meeting will be used to review where the team is currently up to and begin the structure of the site** | **All members in attendance** |  |
| **Liam has completed the database** | **Liam** |  |
| **Faizaan has produced the results of the requirements analysis in GitHub** | **Faizaan** |  |
| **Syed has updated the ERD** | **Syed** |  |
| **Daniel has finished updating the wireframes** | **Daniel** |  |
| **Most people have completed their pseudo code** | **Anwar, Syed, Amin** |  |

## Meeting Review for Work done in this meeting

*Summarise the main discussion here, noting any decisions that were made and the rationale behind those decisions.*

### Actions Arising

|  |  |  |
| --- | --- | --- |
| **Action** | **Person Responsible** | **Deadline** |
| **Everyone presents to the entire group the work they have done** | **All members in attendance** |  |
| **Faizaan splits group up into those working skeleton code, CSS, and database** | **Faizaan** |  |
| **Part of the group works on skeleton code** | **Syed, Anwar** |  |
| **Creating CSS structure for the site** | **Daniel** |  |
| **Developing SQL statements** | **Liam, Faizaan** |  |

## Decision Made

*Summarise the main discussion here, noting any decisions that were made and the rationale behind those decisions.*

### Actions Arising

|  |  |  |
| --- | --- | --- |
| **Action** | **Person Responsible** | **Deadline** |
| **Project manager decided that those who wrote the pseudo code should write some basic skeleton code to be improved upon later when the lead developer is present** | **Anwar, Syed** |  |
| **Writing the SQL statements so they can be added easily later as the database is complicated** | **Faizaan, Daniel** |  |
| **Creating CSS script to be imported later** | **Daniel** |  |

## Tasks completed

*Summarise the main discussion here, noting any decisions that were made and the rationale behind those decisions.*

### Actions Arising

|  |  |  |
| --- | --- | --- |
| **Action** | **Person Responsible** | **Deadline** |
| **Database completed** | **Liam** |  |
| **Pseudo code completed** | **Anwar, Syed** |  |

## AOB

*Summarise the main discussion here, noting any decisions that were made and the rationale behind those decisions.*

### Actions Arising

|  |  |  |
| --- | --- | --- |
| **Action** | **Person Responsible** | **Deadline** |
| Those tasked with skeleton code must complete it so it can be reviewed later | **Syed, Anwar** |  |

## Next meeting

*Summarise the main discussion here, noting any decisions that were made and the rationale behind those decisions.*

### Actions Arising

|  |  |  |
| --- | --- | --- |
| **Action** | **Person Responsible** | **Deadline** |
| Review tasks done | **All group members** |  |
| Begin review of the structure for the website | **All group members** |  |